

Job Title: Supervisor, Development Transportation Review

Halton Region is committed to fostering a diverse, inclusive, and equitable workplace that reflects the communities we serve. We value, welcome and respect the unique perspectives and contributions of all individuals. We encourage applications from Indigenous Peoples (First Nation, Métis, Inuit), Black and racialized persons, persons with disabilities, women, and members of the 2SLGBTQ+ community. Accommodations are available at any point upon request for candidates participating in the selection process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements, including flexibility and improved work-life balance for our employees. This position is eligible for the Hybrid Work Program, with a minimum requirement of three (3) days per week onsite.

Posting ID: 5156

Department: Public Works

Division: Development Services

Pay Range: \$108,952 - \$136,187

Job Type: Permanent

Hours of Work: 35 hours per week

Work Location: Halton Regional Centre - 1151 Bronte Road, Oakville

Employee Group: MMSG

Vacancy Status: This posting is for an existing vacancy

Posting Date: April 22, 2026

Application Deadline: May 18, 2026

Please be advised that the results of this competition may be used to fill subsequent vacancies of the same position within the next 18 months.

If you're enthusiastic about the opportunity to work with Halton Region but don't meet every qualification listed, we still encourage you to apply! This position may be eligible for an underfill opportunity for candidates who do not meet every qualification. We're always on the lookout for exceptional talent to join our team!

Job Summary

Reporting to the Manager, Development Engineering, in this leadership role, you will guide how new and re-developments integrate with Halton Regions transportation Regional road network - ensuring projects are safe, accessible, and sustainable for everyone. You will coordinate technical reviews for a wide range of projects, from subdivisions and site plans to infill developments and infrastructure upgrades. Assessing transportation studies, reviewing design proposals, and ensuring alignment with the Region's Transportation Master Plan and 10-year Capital Forecast will be core to your work. This hands-on role is responsible for providing a high degree of transportation

planning support and leadership, and completing detailed reviews on large, high-profile applications.

Duties and Responsibilities

- Provide operational leadership and oversee the Transportation Development Review team and the Transportation program area.
- Establishes goals, objectives and priorities to develop and manage programs and projects for the Transportation Development Review Section related to Traffic Engineering and Operations, Transportation Planning, Sustainable and Active Transportation and Corridor Management.
- Review and enhance policies, procedures, and processes to identify and implement continuous improvement opportunities.
- Provide on the job coaching and performance development to direct reports.
- Determine suitable resolutions promptly for issues from developers and consultants.
- Ensure that Transportation Development Review comments are resolved promptly and effectively.
- Apply strong problem-solving, negotiation, and conflict resolution skills to ensure positive results.
- Responsible for the review (high level and detailed) transportation studies, noise studies, and transportation designs submitted in support of development.

Duties and Responsibilities (Cont'd)

- Maintain continuous liaising with Senior Management in Development Engineering, Planning, Engineering Construction & Transportation Management, Infrastructure & Environmental Services, Realty Services and Legal Services, as well as Local Municipal staff.
- Oversee, supervise, and coordinate the daily activities of a technical team. These activities include the review, commenting, and approval of transportation and noise impact studies and preliminary transportation designs submitted in support of development applications received by the Region.
- Administering and managing all aspects of transportation development review for the Development Services Division. The Supervisor will also complete detailed development reviews for larger scale and political development applications and lead the review through the Planning Phase and Engineering Phase.
- The Supervisor of Transportation Development Review is responsible for the review (high level and detailed) of transportation and noise studies, and transportation designs submitted in support of development.
- Serve as an expert witness at Ontario Land Tribunal (OLT) hearings.
- Lead comments from the group on Municipal Class Environmental Assessment Studies and Engineering & Construction 30/60/90% detail design drawings, as well as Local Municipal transportation development related studies.
- Responsible for the hiring of staff and the administration and invoicing approvals for the annual transportation peer review assignment.
- Ensure timely processing of corporate invoicing and payment clearing activities.
- Perform additional duties as assigned.

Skills & Qualifications

- College diploma or university degree in transportation planning, civil engineering, or a relevant discipline specifically oriented to transportation planning, land use planning or a combination of education and relevant work experience. Eligible for designation as a Professional Engineer with PEO, Certified Engineering Technologist (CET) with OACETT, or membership with the Canadian Institute of Planners (CIP), or equivalent.

- Minimum of seven (7) years' professional transportation planning or transportation engineering experience having been responsible for reviewing development applications
- Minimum of two (2) years' professional transportation planning experience in a progressive supervisory capacity.
- Strong customer service and dispute resolution skills, advanced data analysis skills, and excellent verbal and written skills.
- Demonstrated leadership, planning, problem solving and project management skills while motivating and coordinating a team.

Important information about your application:

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 650,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to delivering high-quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service-focused, and award-winning employer with a diverse and inclusive work environment.

